




Manager Station Set Up



Follow this two part step by step guide on how to set up the manager station and the printers for your store.

MANAGER STATION SET UP:

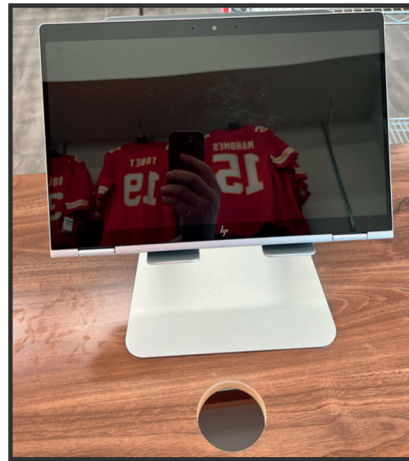
- 1** Place the surge protector at the bottom of the cash wrap.
- 2** On the **top** of the cash wrap, lay out the equipment needed to set up the manager station. 



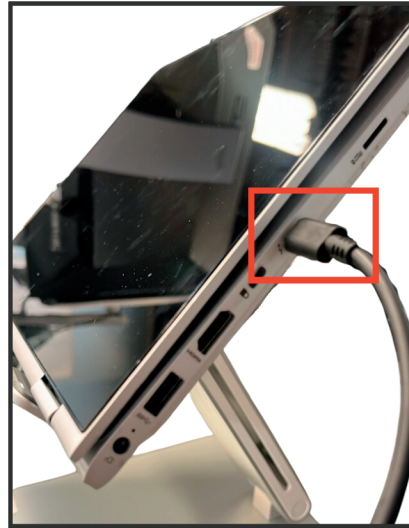
- 3** Fold the laptop to tablet mode. 



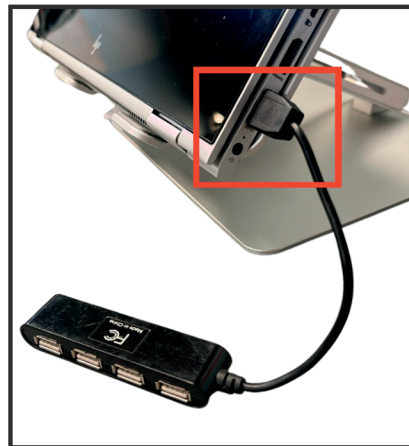
4 Place the laptop on the laptop stand and place in **front** of the hole for cables to run. >>



5 Plug the charger into the surge protector. Plug the other end into the right side of the laptop in the port with the charging symbol. >>



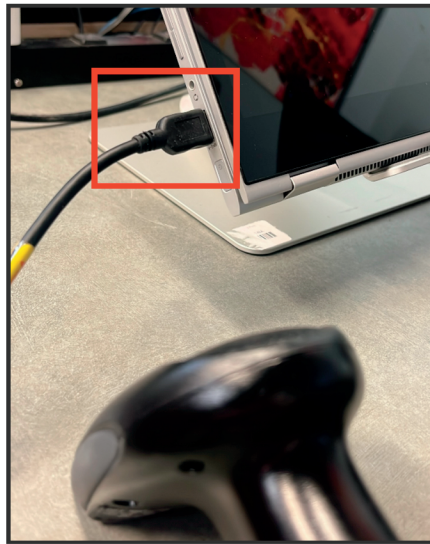
6 Plug the USB Hub into the USB port on the right or left side of the laptop. >>



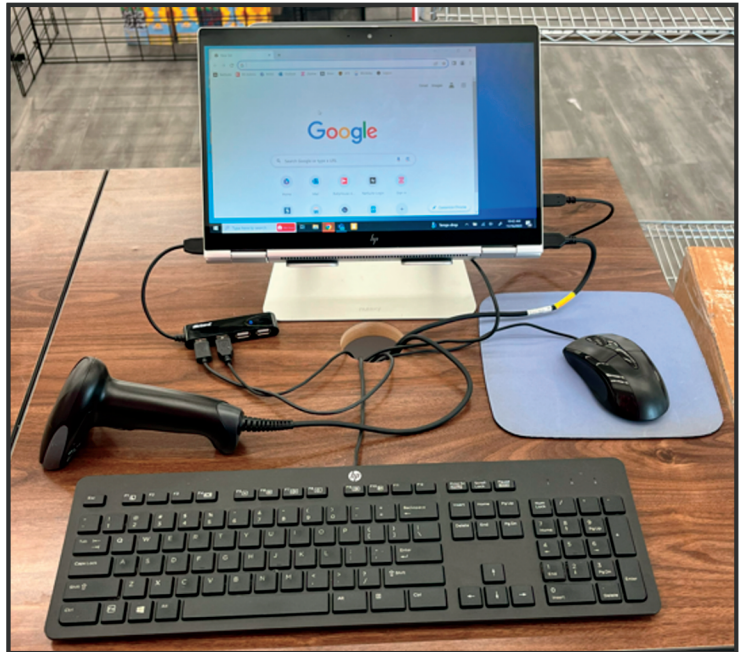
7 Plug the keyboard and mouse into the USB hub. >>



- 8** Plug the scanner into the other USB port on either the left or right side of the laptop.

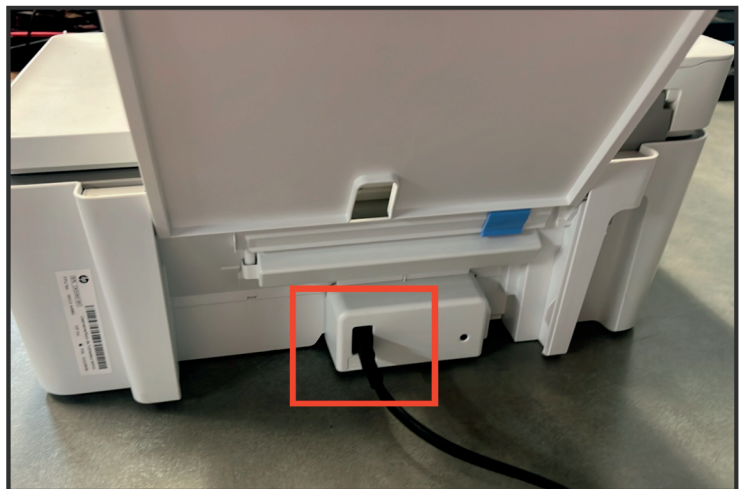


- 9** Power on your manager station and log in using the provided store credentials. Your manager station should now look like this.



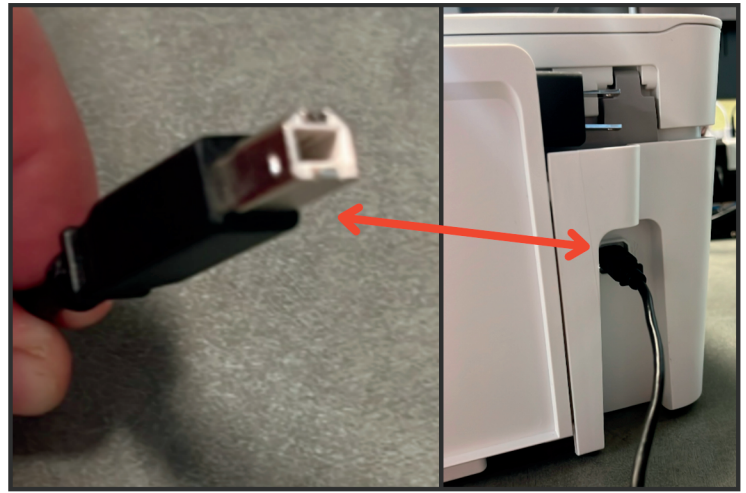
PRINTERS SET UP:

- 1** Set up the HP DeskJet Printer in the bottom cubby under the manager station.
- Plug the power cable into the back of the printer and the other end into the surge protector.



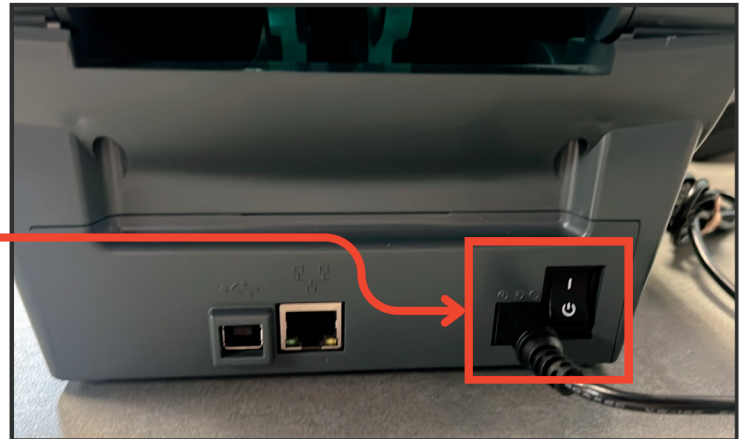
2 **Locate** the USB A to B cable from the printer box.

- **Plug** the square end into the back of the HP DeskJet printer and **run** the cable up to the top of the cash wrap going behind any shelves or drawers.
- **Plug** the other end into the USB Hub.



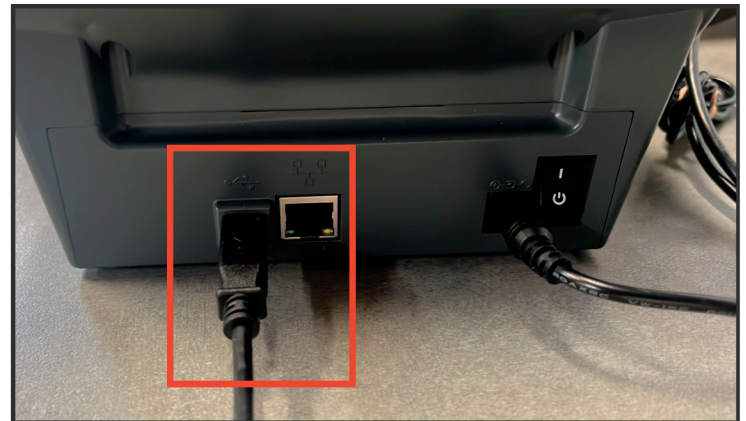
3 **Place** the UPS Printer on the shelf above the HP DeskJet Printer.

- **Plug** the power cable into the back of the printer next to the power switch and the other end into the surge protector.
- To power on the UPS printer, **press** the dash side of the switch in.



4 **Locate** the second USB A to B cable for the UPS printer.

- **Plug** the square end into the back of the UPS printer, run the cable up to the top of the cash wrap going behind any shelves or drawers.
- **Plug** the other end into the USB Hub.



5 **Place** the 2x1 printer next to the UPS printer on the shelf above the HP DeskJet printer.

- **Plug** the power supply into the back of the printer and the other end into the surge protector.






Make sure all of your printers are **powered on** and have the appropriate labels or paper installed.

Contact IT to test the printers.

- IT Hotline (888) 397-0150 or Erik Hild (913) 348-4424

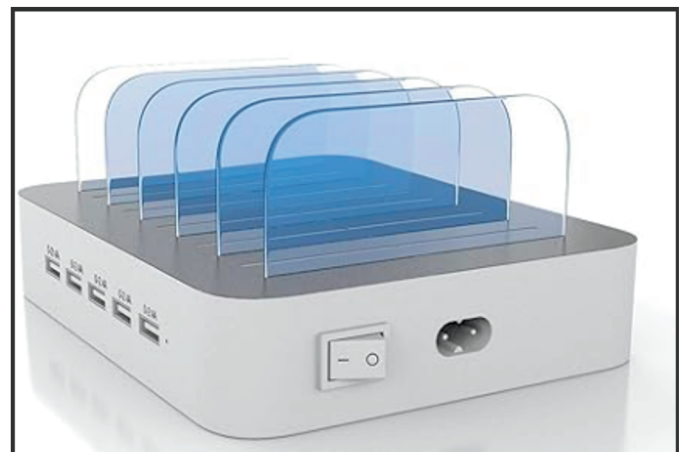
- 6** **Set up** the charging station for your Zebras and Yealink Phones next to the 2x1 printer.
- **Plug** in the charging cables to the 10 port USB hub in order to charge your devices. 



If there is not room, please set up the 10-port USB charging station and personal device charging station where the store or district manager allocates.



**10 PORT USB
CHARGING STATION**



**PERSONAL
DEVICE CHARGER**